



Senior Careers Adviser
£25,940- £29,637 Permanent
Part Time/Full Time
Oxfordshire

We have an exciting opportunity for an experienced Careers Adviser in the Oxfordshire region. The senior careers adviser will coach, develop and ultimately lead a small team of education based careers advisers, working within a defined geographical area. Typically, they will spend a day a week managing the team, while the rest of their time (according to their fte) will be spent on a reduced case load delivery as a careers adviser.

We are looking for applicants with:

- Level 6 guidance qualification
- Experience of working as a careers adviser within a school/college setting
- Experience of supporting and coaching staff to improve performance
- The ability to identify a problem, present a solution and to implement outcomes
- The ability to implement policy and procedural changes by gaining commitment from team members and ensuring they are adhered to
- Excellent interpersonal, presentation and communication skills
- Excellent organisational skills, including the ability to balance competing priorities and meet agreed deadlines
- Ability to think creatively and adopt innovative ways of working in order to be an effective agent of change

Adviza is committed to being an Equal Opportunities Employer, and will not tolerate harassment or discrimination on the grounds of age, disability, previous convictions, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, gender and sexual orientation. The minimum criteria can be found on the relevant person specification in the application pack.

For details of how to apply for this post and to access a full job description, please visit our Adviza website and click on the 'work for us' section. Alternatively, you can use this direct link: <http://www.adviza.org.uk/about-us/work-for-us/> For queries please contact the Adviza Human Resources Team on hr@adviza.org.uk or 0845 217 1367. For an informal conversation regarding the position or working for Adviza, please contact Alex Chapel on 0790 013 7962

Closing date: Friday 13th July

Our Benefits:

Adviza offers a competitive benefits package including 25 days annual leave which increases with service, flexible working arrangements and a commitment to employee learning and development.

