



## National Careers Service Adviser Role for Berkshire

Salary is £22,110 -£24,405 per annum for up to level 4 IAG

Salary £25,016-£28,578 for level 6 qualified in IAG

0.6 (3 days per week)

*We have an opportunity for an individual to work across Berkshire providing careers advice in variety of locations including Job Centres and other community venues.*

*We are looking for applications from people with experience of providing careers advice, preferably with adults. Applicants should be adaptable, be strong communicators and have excellent organisation and administration skills. Applicants should be flexible, enthusiastic, resilient, creative, empowering, with the ability to influence and build relationships.*

We would prefer you to have a level **4** or **6** qualification in careers guidance; **But.....** if you have proven experience working with vulnerable adults, together with a true commitment to learn/train and a can do attitude, we would like to hear from you.

As well as working in a fantastic and rewarding role Adviza are able to offer a competitive benefits plan including pension and life insurance, flexible work patterns and holidays of 25 days, rising to 30 days after 5 years

For further details including a job description please go to our website <http://www.adviza.org.uk/about-us/work-for-us/>

For an informal chat about the role/s, please contact: Sandra Reynolds on 07415 240695. The closing date for applications will be Friday 29<sup>th</sup> March 2019. Interviews will be held on Wed 10<sup>th</sup> April 2019 in Bracknell.

