



Employer Engagement & Work Experience Adviser

Salary D Grade - £25,016 - £28,578, depending on experience - Fixed term

Part time 0.5

Could be based in Bracknell, Aylesbury or Bourne End

Do you have the passion and commitment to help young people? Are you flexible, adaptable to change and open to new and innovative ways of working? Adviza is a large, vibrant and innovative youth charity working with young people to help them make the best of their lives. Working for us will offer you an interesting and rewarding opportunity to help young people challenge and overcome barriers, enabling them to reach their full potential. Providing them with access to information, support, advice, guidance you will be making a real difference to the lives of young people.

We have an exciting opportunity for an Employer Engagement & Work Experience Adviser to support the delivery of one of Adviza's CEC (Careers & Enterprise Company) funded projects, 'Making It Real'. The role will involve liaising with employers and finding suitable work experience placements for young people with SEND who are still within education. There will also be some preparatory work and follow-up work with those students taking part. We are looking for applicants with:

Experience of working with young people and experience of engaging with employers. Working within the pressures and timescales of project delivery is also required.

For details of how to apply for these posts and to access a full job description please visit our Adviza website and click on the 'work for us' section. Alternatively, you can use this direct link: <http://www.adviza.org.uk/about-us/work-for-us/> For queries please contact Claire Reeves clairereeves@adviza.org.uk or 0752 581 4730.

Closing date: Monday 10th June, 5.00 p.m.

Interview date: Tuesday 25th June 2019

This position is subject to an enhanced DBS check. Adviza supports equal opportunities in employment and is a positive about disabilities employer. Every disabled candidate who meets the minimum criteria will be offered an interview. The minimum criteria can be found on the relevant person specification in the application pack.

Our Benefits:

Adviza offers a competitive benefits package including 25 days annual leave which increases to 30 days with length of service, flexible working arrangements and a commitment to employee learning and development.

